

Meeting	Agenda	Minutes and Action Taken Report
IQAC Meeting No – 24	<ul style="list-style-type: none"> Review of previous meeting Welcome of new I/c Principal Briefing of IQAC activities of the college to the I/c Principal Reconstitution of IQAC. 	<p>IQAC Co-Ordinator welcomed newly appointed Professor-In-Charge Dr. Shailendra kumar by offering bouquet and all other members present in the meeting</p> <p>IQAC Coordinator briefed about the functioning and progress of the IQAC to the principal. He outlined the importance of IQAC in the academic and overall development to the college.</p> <p>As per the order of the Principal the IQAC reconstituted. Following are the details of IQAC-</p> <p>Chairperson:</p> <ul style="list-style-type: none"> Prof. Shailendra Kumar (I/c Principal) Nalanda College, Biharsharif <p>Coordinator:</p> <ul style="list-style-type: none"> Dr. Raghunath Pd. Kachway HOD- English <p>Members:</p> <ul style="list-style-type: none"> Dr. Manju Kumari - Dept. of Chemistry Dr. Prabhash Kumar - Dept. of Philosophy Dr. Avinash Kumar Srivastava - Dept. of Philosophy Dr. Chandrika Prasad Sinha - Dept. of Economics Dr. Shashank Shekhar Jha - Dept. of Physics Dr. Anirban Chatterjee - Dept. of Chemistry Dr. Upen Kumar Mandal - Dept. of Mathematics Dr. Rajesh Kumar - Dept. of Education Mr. Purushottam Kumar - Technical Expert Cum Faculty-MCA Dr. Jyotish Chandra - Doctor Sri Chote Lal - Industrialist Sri Shivcharan Pd. - Social Worker <p>• The meeting ended with vote of thanks.</p>
IQAC Meeting No – 25	<ul style="list-style-type: none"> Review of previous meeting Review of online Admission process and planning to fill up the vacant seats after online admission Preparation of AQAR 	<ul style="list-style-type: none"> The progress of previous meeting reviewed and new IQAC members introduced themselves. IQAC Coordinator welcomed all of them. Dr. S.S. Jha briefed about the online Admission process and outlined the details of admission so far. He also briefed about the filling up of the vacant seats left out after the online process. IT In charge cum MCA Faculty Mr. Purushottam Kumar, conveyed that AQAR for the year 17-18 is to be submitted. He informed the basic details for the process of AQAR Submission. IQAC Coordinator instructed Mr. Purushottam Kumar to Initiate the AQAR process. All members affirmed the decision.

<p>IQAC Meeting No – 26</p>	<ul style="list-style-type: none"> • Review of previous meeting • Organizing Pustak Mela from 5-12 Sept 2018 (By National Book trust, India) • Meeting with Faculty Members • Review of the preparation of AQAR 17-18 	<ul style="list-style-type: none"> • Coordinator Welcomed all present members and the progress of previous meeting were reviewed • Dr. Shashank Shekhar Jha informed about the organisation of Pustak Mela from 5-12 Sept 18 by National Book Trust, India. • IQAC Coordinator Informed that they met with the faculty members of science department and discussed the feedback received from students. He stressed on the upgradation of the Science Lab. • I/c Principal conveyed that the Proposal for the construction of Gymnasium and Boys common room will be sent to RUSA in order to enhance the resources and Infrastructure. • In review of the AQAR Preparation progress Mr. Purushottam Kumar updated that the data collection is going on. • Meeting ended with vote of Thanks.
<p>IQAC Meeting No – 27</p>	<ul style="list-style-type: none"> • Review of previous meeting • Celebration of Gandhi Jayanti on 150 years of Independence as per the circular by UGC • Meeting with Non-Teaching Staffs • Review and submission of AQAR before Advisory Committee 	<ul style="list-style-type: none"> • Coordinator Welcomed all present members and the progress of previous meeting were reviewed • It was conveyed by Coordinator that UGC has provided circular for the Celebration of Gandhi Jayanti on 150 Years of Independence. • It was decided that a seminar will be organised in the Dept. of Education on this occasion. • Mr. Purushottam Kumar is authorized to compliance the UGC circular and send the email with photographs of the celebrations. • IQAC coordinator discussed the problems being faced by the Non-Teaching staffs in various departments of the college, he shared that there is the need of repairing of water filters in some department. • Mr. Purushottam Kumar updated that the AQAR is complete and needs to be submitted before Advisory Committee. He also thanked all members for the cooperation in the AQAR Preparation process. • IQAC coordinator forwarded the AQAR to the Principal for the approval of Advisory Committee. • Meeting ended with vote of thanks
<p>IQAC Meeting No – 28</p>	<ul style="list-style-type: none"> • Review of previous meeting • Organizing Annual Athletic Meet 2019 in the college. (From 17-21 Jan 2019) • Proposal for Organizing campus drive on 5-2-2019 by H.R. Services and Navya Paramedical and Higher Education Pvt. Ltd., Patna. • Submission of AQAR 17-18 • Award to the students from different departments on 26th January 2019 	<ul style="list-style-type: none"> • Coordinator Welcomed all present members and the progress of previous meeting were reviewed • Dr. Shashank Shekhar Jha informed about the Organizing Annual Athletic Meet 2019 in the college. (From 17-21 Jan 2019). • IQAC Coordinator presented the Proposal for Organizing campus drive on 5-2-2019 by H.R. Services and Navya Paramedical and Higher Education Pvt. Ltd., Patna. That was accepted by all members. • IQAC Coordinator conveyed that the AQAR 2017-18 is being sent to NAAC that is approved by the Advisory Committee. All members thanked to the principal and coordinator. • It was decided that Awards will be given to the performer student on the 26 Jan 2019.

<p>IQAC Meeting No – 29</p>	<ul style="list-style-type: none"> • Review of previous meeting • Voter Awareness campaign <p>In association with local district administration</p> <ul style="list-style-type: none"> • Organizing Youth parliament 	<ul style="list-style-type: none"> • Coordinator Welcomed all present members and the progress of previous meeting were reviewed • IQAC Coordinator informed that the Voters awareness Campaign in association with local District Administration is to be organised in the college campus. He stressed the need of voters rights and awareness. • Dr. Rajesh Kumar conveyed that selection process of students for participation in the youth Parliament is going on. • All decisions were supported by all present members and meeting ended with vote of thanks.
<p>IQAC Meeting No – 30</p>	<ul style="list-style-type: none"> • Review of previous meeting • National Science Day Celebration on 28th February • Start of Coaching classes for different competitive examination by SC/ST welfare department 	<ul style="list-style-type: none"> • Coordinator Welcomed all present members and the progress of previous meeting were reviewed • I/c Principal informed that the Science day will be celebrated in the Smart Gallery on 28th February. • IQAC Coordinator conveyed about Start of Coaching classes for different competitive examination by SC/ST welfare department. • All decisions were supported by all present members and meeting ended with vote of thanks.
<p>IQAC Meeting No – 31</p>	<ul style="list-style-type: none"> • Review of previous meeting • Review of Admission process in the dept. of Education • Celebration of World Environment Day 2019 • Celebration of World Yoga day 2019 • Organizing Induction Meet for fresher student (Session 19-21) in the Dept. of Education • Preparation of AQAR – Data collection 	<ul style="list-style-type: none"> • Coordinator Welcomed all present members and the progress of previous meeting were reviewed. • Dr. Rajesh Kumar stated the progress of Admission Process in the Dept. of Education. • Dr. S S Jha informed of the Celebration of World Environment Day 2019. He added that the Plantation drive will be organised in the campus in order to make the people aware of the protection of environment. • Coordinator Conveyed that a seminar will be organised in Smart Gallery on the Pollution and Protection from the use of plastics. • Dr. Rajesh Kumar proposed the Organisation of Induction Meet for fresher students(Session 19-21) in the Department of Education, that was accepted by all. • Dr. S S Jha Informed about the World Yoga Day celebration in the Campus. He also outlined the importance of Yoga for better health and life. • Mr. Purushottam Kumar Information about the Preparation of AQAR 18-19 to be submitted to the NAAC. He added that from this year it has been made mandatory to submit the AQAR using online mode only, all appreciated the effort made by him for timely submission of AQAR. • All decisions were supported by all present members and meeting ended with vote of thanks.